



**CF Item = Barcode Top - Note at Bottom =**  
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Page 1  
 Date 17-Dec-2002  
 Time 4:26:49 PM  
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CF/RAI/NYHQ/DPP/RAM/2002-00608

Full Item Register Number [auto] **CF/RAI/NYHQ/DPP/RAM/2002-00608**

ExRef: Document Series/Year/Numb

Record Item Title

**Transmission of Files on the Summit of the Americas and the OAS. Contains 1. Files on the Hemispheric Summit and 2. File on the OAS - UN Meeting, 17-18 April, 1995.**

Date Created/ Date on Item  
 21-Aug-1995

Date Registered  
 17-Dec-2002

Date Closed/Superceeded

Primary Contact **Robert Ledogar**  
 Owner Location **Record & Archive Manage Related Functions=80669443**  
 Home Location **Record & Archive Manage Related Functions=80669443**  
 Current Location **Record & Archive Manage Related Functions=80669443**

d1: In, Out, Internal Rec or Conv Copy  
 Fd2: Sender Ref or Cross Ref  
 Fd3: Format

**INTERNAL**

Container Record  
 Container Record (Title)

N1: Numb of Pages  
 2

N2: Doc Year  
 0

N3: Doc Number  
 0

Full GCG Code Plan Number  
 Record GCG File Plan

Da1: Date Published

Da2: Date Received

Date 3

Priority

Record Type **A01 Item Corr - CF/RAI/NYHQ/DPP/RAM was ITD/RAM**

Electronic Details

No Document

DOS File Name

Alt Bar code = RAMP-TRIM Record Number

**CF/RAI/NYHQ/DPP/RAM/2002-00608**

Notes

Memo sent on 21 August 1995 to Per Engebak, Chief Americas Section from Robert J. Ledogar, Senior Planning Officer.

Print Name of Person Submit Images

Signature of Person Submit

Number of images without cover

JOHN MANFREDI

John Manfredi

2



United Nations Children's Fund  
 Fonds des Nations Unies pour l'enfance  
 Fondo de las Naciones Unidas para la Infancia

3 United Nations Plaza  
 New York, New York 10017  
 212 326-7000  
 Telex: 175989

MEMORANDUM

*[Handwritten signature]*

21 August, 1995

*CF/RAI/NYHQ/DPP/RAI/2002-00608*

To: Per Engebak, Chief  
Americas Section

From: Robert J. Ledogar *[Handwritten signature]*  
Senior Planning Officer

Subject: **Transmission of Files on the Summit of the Americas and the OAS**

*SENT TO AMERICAS SECTION*

Since I am retiring at the end of this month I must hand over all my files to the appropriate persons. In the case of these two sets of files you are the appropriate person since they both deal with hemispheric issues. My successor, J. Bertrand Mendis, is not the appropriate person because responsibility for these matters was assigned to me more in a personal capacity than in relation to the job of the Senior Planning Officer.

**1. Files on the Hemispheric Summit**

*LIST -*

These files should probably go to the Archives eventually, but since the Summit took place less than a year ago and follow-up action is still going on, it is appropriate that you hold on to them for a while longer. I have kept only what I consider to be the essential materials. They are arranged as follows:

Hemispheric Summit - Background

- " " - Preparatory Activities
- " " - Official Correspondence
- " " - Field Office Correspondence
- " " - Outcome
- " " - M. Murras Letter to the Washington Post
- " " - First Ladies' Symposium - Preparation
- " " " " - Video
- " " " " - Follow-up

**2. File on the OAS-UN Meeting, 17-18 April, 1995**

This is only one file and I doubt that any of it is worth sending to the Archives. But no doubt there will be another one of these meetings in a couple of years and you, or your successor, will be scrambling to find out what we did the last time we were asked by the UN to prepare some input for this event. So now you have it.

Best regards.

**ROUTING SLIP FICHE DE TRANSMISSION**

TO: A: <i>Adhiratha Keefe/Pratap Bushek</i>		
FROM: DE: <i>Bob Ledoyer H-3F</i>		
Room No. - No de bureau	Extension - Poste	Date
FOR ACTION	<input type="checkbox"/>	POUR SUITE A DONNER
FOR APPROVAL	<input type="checkbox"/>	POUR APPROBATION
FOR SIGNATURE	<input type="checkbox"/>	POUR SIGNATURE
FOR COMMENTS	<input type="checkbox"/>	POUR OBSERVATIONS
MAY WE DISCUSS?	<input type="checkbox"/>	POURRIIONS-NOUS EN PARLER ?
YOUR ATTENTION	<input type="checkbox"/>	VOTRE ATTENTION
AS DISCUSSED	<input type="checkbox"/>	COMME CONVENU
AS REQUESTED	<input type="checkbox"/>	SUITE A VOTRE DEMANDE
NOTE AND RETURN	<input type="checkbox"/>	NOTER ET RETOURNER
FOR INFORMATION	<input checked="" type="checkbox"/>	POUR INFORMATION

CC: Marta Maurás  
 Kul Gautam  
 Leila Bisharat  
 J. Bertrand Mendis  
 Chip Lyons  
 Adhiratha Keefe/Pratap Bushek, Records and Archives Management, IRM