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Record Item Title

Critical Issues for the Initiators. Memo from Michael Shower includes Political/Programme Issues, Arrangements Issues, Summit-related programmes/events. (World Summit for Children)

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Primary Contact **James Grant (Former Executive Director)**
Owner Location **World Summit for Children, UNICEF NY- = 3085**
Home Location **UHB, Floor B2, Room B202, Aisle 01, Shelf B013, Level 02, Position**
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Notes
World Summit for Children

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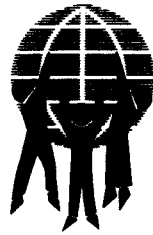
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JOHN MANFREDI

John Manfredi

7



29-30 September 1990
United Nations • New York

Tom

World Summit for Children • Sommet Mondial pour les Enfants • Cumbre Mundial en favor de la Infancia

مؤتمر القمة العالمي من أجل الطفل • Всемирная встреча на высшем уровне в интересах детей • 世界儿童问题首脑会议

0877G

17 July 1990

TO: Summit Management Committee

FROM: Michael Shower 

RE: Critical issues for the Initiators

Attached is my first rough cut of issues which the Initiators will need to resolve (or, in the case of the Summit-related events, simply be aware of the nature, implications and fact of) at their meeting in Ottawa on 26 July. Some of the more major issues will then need to be put as proposals to the full Personal Representatives/Planning Committee meeting on 27 July.

Each one of these issues requires a concise paper explaining the issue and proposing conclusions or options.

Please urgently review these lists and advise Reinhard, Tom or me of any additional issues, or adjustments to these issues, which you feel necessary.

This first draft (with any additions you identify by 9:25 AM) will be shared with the Initiators' Technical Group at this morning's meeting.

World Summit for Children

UNICEF House • 3 United Nations Plaza • New York, New York 10017 • 212/326-7522 • telex: 175989 • fax: 212/326-7464

Issues for the Initiators

Political/Programme issues

1. Participation of countries not represented by Head of S/G
 - can they be present?
 - if so, criteria for representation
 - role & rights in participation
 - size of delegations (number of seats)
 - protocol treatment
2. Themes of the Summit Agenda
3. Organized/scheduled speakers besides the officers of the Summit?
 - how many?
 - what topics/perspectives?
 - public and/or private?
 - how selected?
 - who?
4. Programme for the Opening Session
 - order of official speakers
 - keynote video
 - other speakers
5. Public vs. Private 2nd session [between Opening and Luncheon]
6. Post-luncheon session? [between Luncheon and Closing]
7. Programme for the Closing Session
 - Co-Chair's summary
 - role of children: reading of Declaration?

8. Presentation to the General Assembly on Monday?

- by who?
- what time?
- how to arrange?

9. Official Press Conference

10. First Spouses' programme

- Saturday evening
 - cultural event?
 - reception/dinner?
 - by whom?
- Sunday
 - attend public sessions
 - roundtable discussion
 - hosted/chaired by whom?

11. Arrivals/Breakfast dialogue

- how many from Delegations?
- guests for dialogue
 - criteria and lists for guests
- media coverage?

12. July/August/September media programme

- announcement of expected-to-date attendance
- Ottawa press conference (27 July)
- New York press briefing (30 July)
- periodic press releases
- availability of Initiating Presidents/Prime Ministers

Arrangements issues

1. The meals (for Heads of S/G)
 - table arrangements
 - interpretation services
 - programme/discussion?

2. The meals (for other members of Delegations)
 - organized?/hosted?/paid for?

3. Media capacity/estimates
 - access to the buildings/media centre (maximum capacity: 3000)
 - representation in the GA Hall (seating capacity: 53)

4. Guests and Extra Seats
 - criteria and lists for Official Guests (identified seats; accreditation; access to restricted areas)
 - criteria and lists for Special Guests (invited audience)
 - policy on additional seats per Delegation
 - invitations to Concluding Reception

5. Delegation credentials
 - transferability of access badges (beyond 5 official Delegates)?
 - maximum number of Accompanying Party with access to building

6. Display of flags
 - participating countries
 - non-Head countries

7. Dias/podium/lectern arrangements

8. Hosting and receiving protocol and roles

- Saturday evening/dinner
- Sunday morning
- Sunday luncheon
- Concluding Reception

9. Press briefings

- when?
- PlanCom co-chairs as spokespersons?

8. Private contributions, sponsorships and in-kind donations

- willingness to accept
- criteria and minimum requirements
- recognition policy and opportunities
- targets

9. Momentos

Summit-related programmes/events

1. Pre-Summit Candlelight Vigils and religious observances (Sunday, 23 September)
2. Children's Congress (Monday, 24 September)
3. Children's Open-Air Forum (Friday, 28 September)
4. The Summit Forum (Friday, 28 September)
5. New York City Post-Summit Parade and Rally (Monday, 1 October)
6. Provision for official distribution of substantive inputs from non-governmental sector