



CF/RAD/USAA/DB01/1998-02783

Expanded Number **CF/RAD/USAA/DB01/1998-02783**

External ID **CF/EXPRO/1964-0078**

Title

Programme Statistics for June 1965 Board Meeting

Date Created
03-Nov-1964

Date Registered
18-Nov-1997

Date Closed

Primary Contact

Owner Location

Home Location

Current Location/Assignee

Record & Archive Manage Related Functions=80669443

CF/RA/DS/1997-037 (In Container)

At Home Location: CF/RA/DS/1997-037: Documents & Reproduction

F12: Status Certain? **No**

F13: Record Copy? **No**

001: In, Out, Internal Rec or Rec Copy

Contained Records
Container

Date Published

Fd3: Doc Type - Format

Da1:Date First Published

Priority

Record Type **A03 DOC ITEM: CF-RAD-REPOSITORY-WORTHY-ORG-SERIES**

Document Details **Record has no document attached.**

Notes

CF/EXPRO/1964-0078

Print Name of Person Submit Image

Upasana

Signature of Person Submit

Upasana

Number of images
without cover

19

UNITED NATIONS CHILDREN'S FUND
Headquarters, New York

EXPRO-78

3 November 1964

To: Field Offices

From: Adelaide Sinclair

Subject: Programme Statistics for June 1965 Board Meeting

This memorandum is to request all Field Offices to prepare certain basic programme statistics in the standard form indicated in the enclosures ... to this memorandum. These statistics should record the progress achieved as of 31st December 1964 and, we suggest, should be prepared at the same time that you are preparing your year-end report.

The memorandum concerning preparation of semi-annual reports (EXPRO-40 dated 15th January 1963) asked you to submit certain standard programme statistics once a year along with the year-end narrative report. Unfortunately very few offices provided this information at the beginning of 1964. As a consequence, we have no general statistical measure of our programmes since the end of 1962. We ask you therefore to make a special effort to have these forms filled out as of the end of this year.

We recognize the limited value of purely statistical measures of programme progress. Some of the more important programmes can hardly be measured quantitatively. This is particularly true of the permanent services and the more comprehensive activities. Nevertheless, certain quantitative measures are possible for many of our projects and we would like to bring these up-to-date.

(17P)

Two sets of these forms should be submitted to Headquarters by 15th February 1965. One copy should be sent to the appropriate programme desk and the other to Programme Division, attention Burhan Ilercil.

In revising the enclosed forms we have tried to simplify them and to include only basic information which Field Offices themselves will need. We hope therefore that the preparation of these forms, in conjunction with preparing your year-end report, will serve the needs of Field Offices in reviewing projects as well as Headquarters' requirements.

We are aware that the attached forms are imperfect and need revision to reflect the newer developments in programmes. We plan to revise these forms next year. Your suggestions on their improvement would be welcomed.

If a project has been completed since your last report, give the approximate completion date.

Footnote your figures with an explanatory sentence wherever accomplishment greatly exceeds or falls below the target.

MILK DISTRIBUTION (Child Feeding)

We are not asking you to complete forms on milk distribution because Headquarters can derive the necessary information from reports already submitted to OSU, Programme Division.

Notes on Preparation of Programme Statistics

DUE: 15 February 1965

Attached is a set of forms for use in submitting data for the Programme Statistics Report to be prepared for the June 1965 session of the Executive Board. These forms supersede the forms circulated under EXP10-40. Complete reports, in two copies, are due at Headquarters by 15 February 1965. Please address one copy to the appropriate Programme Desk and the other to Programme Division, attention Burhan B. Ilercil.

REPORT ON EVERY PROJECT

Be sure to include all projects under your jurisdiction in those categories for which programme statistics are requested in the attached forms. The following documents provide a check:

E/ICEF/501 - "Countries and Projects Assisted by UNICEF".

OSU-3700 - "Beneficiary Statistics" as of 31 December 1961

Also the following documents which have been prepared by Programme Desks at Headquarters and TARO and distributed to the appropriate field offices, may be consulted:

Africa - "Current and Completed Projects in Africa Region - June 1964"

Asia - "UNICEF Projects in Asia - FEP Numbers and Project Codes - 1 July 1964"

Eastern Mediterranean - "Current and Completed projects (excluding Turkey) June 1964"

Europe, North Africa and Turkey - "Current and Completed Projects - June 1964"

The Americas - "LAP Numbers - The Americas Region - Current Projects, TARO-3047, 15 October 1964".

AND KEEP IN MIND

When no information is available for a project, give an estimate rather than leave a blank, especially for the last part of 1964, noting that your figure is an estimate only.

If a project has not been started, indicate the anticipated starting date.

/...

Reporting Office:

Date:

Country

Operation began on

B C G

Accomplished in 1964

Tests

Vaccinations

Cumulative through 1964

Tests

Vaccinations

Reporting office:

Date:

Malaria

- Current programmes -

Country	Targets for 1964		Accomplished in 1964		Under surveillance in 1964		Targets for 1965	
	Number of persons to be protected		Number of persons protected		surveillance		Number of persons protected	
	UNICEF	Others	UNICEF	Others	I	II	UNICEF	Others
	I	II	I	II	I	II	I	II

I - With insecticides
II - Other measures

Reporting office:

Date:

Yaws

Country

Operation began on

Accomplished in 1964

Cumulative through 1964

Examinations

Treatments

Treatments

Survey Resurvey Total

Survey Resurvey Total

Reporting office:

Date:

Country

Leprosy

Operation
began on
(a)

Estimated No. of
cases to be treated
(b)

Target for 1964
No. to be treated
(c)

No. under treatment
as of 31 Dec. 1964
(d)

No. discharged from
the programme as of
31 Dec. 1964
(e)

Cumulative a/
Total treated
as of 31/12/64
(f)

a/ Cumulative total treated (f) is not total (d) and (e) The difference is accounted for by deaths and dropouts.

Reporting office:

Date:

Country

Operation
began on

Trachoma

Target for 1964
Examinations Treatments

Accomplished in 1964
Examinations Treatments

Cumulative through 1964
Examinations Treatments

Reporting office:

Date:

<u>Country</u>	<u>Operation began on</u>	<u>Target for 1964 Treatments</u>	<u>Accomplished in 1964 Treatments</u>	<u>Cumulative through 1964 Treatments</u>
----------------	---------------------------	---------------------------------------	--	---

Reporting office:

Date:

Country	Total No. or centres to be equipped a/			Health Services - Equipment -			Cumulative			
	I	II	III	Number equipped in 1964			Total equipped as of 31 December 1964			
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Footnotes - See following page.

a/ Plan of operations targets (i.e. allocations and formal commitments from inception)

MCW Centres are categorized as follows:

- I - Institutions above the Rural Health Centres including Urban MCW Centres, District and Referral Hospitals and Maternity Homes.
- II - Rural Health Centres, e.g. Primary Health Centres (India); usually having resident doctor, public health nurse and midwives.
- III - Sub-centres, village MCH Centres, e.g. Barrio Stations (Philippines); usually having resident nurse and/or midwife.
- Tr. - Training institutions refer to schools and training hospitals which offer full-term training for doctors (in graduate and undergraduate paediatrics or social and preventive medicine), or for nurses, midwives and sanitarians. They do not include centres which give courses for unskilled village birth attendants or other special short courses or which train technicians for mass campaigns.

N.B. Under no circumstances should any MCW institution be listed under both MCW Services and MCW Training Institutions. They should be listed under their primary function. Kindly make the necessary corrections and footnote them where applicable.

Reporting Office:

Date:

Country

Total number of centres s/to be
supplied with expendables

I II III Total

Health Services - Expendables -

Number distributing expendables
at the end of December 1963

I II III Total

Number distributing
expendables in 1964

I II III Total

Of which additional number
distributing in 1964 b/

I II III Total

Footnotes - See following page.

- a/ Plan of operations targets (i.e. Allocations and formal commitments from inception)
- b/ Indicate here how many of the centres, distributing expendables in 1964 were not distributing expendables in 1963.

! Expendables refer to supplies such as vitamins, drugs, soap and whole milk.
! Skim milk distribution through MCH Centres is tabulated in section entitled
! "Child and Maternal Feeding".
!

MCH Centres are categorized as follows:

- I - Institutions above the Rural Health Centres including Urban MCH Centres, District and Referral Hospitals and Maternity Homes.
- II - Rural Health Centres, e.g. Primary Health Centres (India); usually having resident doctor, public health nurse and midwives.
- III - Sub-centres, Village MCH Centres, e.g. Barrio Stations (Philippines); usually having resident nurse and/or midwife.

N.B. Under no circumstances should any MCH institution be listed under both MCH Services and MCH Training Institutions. They should be listed under their primary function. Kindly make the necessary corrections and footnote them where applicable.

Reporting office:

Date:

Applied Nutrition - Equipment

<u>Country</u>	<u>Total No. of institutions to be equipped a/</u>			<u>Number equipped in 1964</u>			<u>Cumulative total equipped as of 31 Dec. 1964</u>		
	<u>I</u>	<u>II</u>	<u>Tr.</u>	<u>I</u>	<u>II</u>	<u>Tr.</u>	<u>I</u>	<u>II</u>	<u>Tr.</u>

a/- Plan of operations targets (i.e. allocations and formal commitments from inception)

I - Schools: assistance to school gardens and/or school canteens.

II - Nutrition centres, nutrition demonstration areas, community gardens.

Tr. - Training institutions: Refer to schools and training centres which offer training for teachers, nutrition workers, extension workers, or leaders of nutrition services and excludes institutions which offer primarily services for the nutrition education of mothers and children (e.g. women's clubs).

Reporting office:

Date:

Country	Family and Child Welfare Services - Equipment				Cumulative total equipped as of 31 Dec. 1964			
	Type of Project		Total No. Institutions to be equipped b/		No. equipped in 1964		Fr.	
a/	I	II	III	Tr.	I	II	III	Fr.

a/ - SS - Social Services, CD - Community development, MH - Mothercraft/Homcraft, URB - Urban Projects

b/ - Plan of operations targets (i.e. allocations and formal commitments from inception)

I - Day care centres

II - Women's Clubs

III - Community centres, demonstration zone, youth centres

Tr. - Training Institutions: refer to schools and training centres which offer technical training for welfare workers at all levels

Reporting office:

Date:

Education - equipment

Country

<u>Total No. Schools to be equipped</u>
<u>Teacher</u>
<u>Primary Schools</u>
<u>Secondary Schools</u>
<u>Training Institutions</u>

<u>No. equipped in 1964</u>
<u>Teacher</u>
<u>Primary Schools</u>
<u>Secondary Schools</u>
<u>Training Institutions</u>

<u>Cumulative total equipped as of 31 Dec. 1964</u>
<u>Teacher</u>
<u>Primary Schools</u>
<u>Secondary Schools</u>
<u>Training Institutions</u>

Reporting office:

Date:

Vocational Training Institutions - Equipment

Country

Total No. Institutions to be equipped
Training
Inst. for V.T.
Pre- Vocational Instructors

No. equipped in 1964
Training
Inst. for V.T.
Pre- Vocational Instructors

Cumulative total equipped as of 31 Dec. 1964
Training
Inst. for V.T.
Pre- Vocational Instructors

Reporting office:

Date:

Training - Professional and Technical Personnel
Trained with UNICEF Stipends and Fellowships

<u>Country</u>	<u>Type of Project</u>	<u>C o u r s e</u>		<u>P e r s o n n e l</u>	
		<u>S - F</u>	<u>Description</u>	<u>Number</u>	<u>Type</u>
(Example) (Thailand)	a/ HS	b/ S	<u>Duration</u> 2 weeks	<u>Total to be trained of 31 Dec. 1964</u> 13,000	<u>in 1964</u> 1,000 Traditional birth attendants (Mottamyas)

a/ (HS) - Health Services, (DC) - disease control, (Nutr) - Applied Nutrition, (MCP) - Milk Conservation, (SS) - Social Services
 (CD) - Community Development, (MH) - Mothercraft, (Ed) - Education, (VT) - Vocational Training

b/ S - Stipends
 F - Fellowships